



RICHARD H. JEFFREY
ERIE COUNTY AUDITOR



Important Notice: Upcoming Migration to Localgov's New Lodging Tax Filing Platform

Dear Erie County Short-Term Vacation Rental Owners and Hotel Businesses,

We are excited to inform you that Localgov, Erie County's trusted lodging tax and registration partner, has released a new and improved software platform, and will be transitioning all Erie County users to the new system **on May 29, 2024**.

What to Expect on Migration Day: On the day of migration, you will receive an email from Localgov containing a link to sign into your new account and instructions to reset your password. Rest assured, all your historical filing data will be securely transferred to the new platform without any action required on your part. You will need to re-enter your payment information for future tax payments on the new software.

Communication and Support: In the lead-up to the migration, you will receive several reminders from Localgov, providing further details and guidance to ensure you are fully prepared. Should you have any questions or need assistance, please do not hesitate to reach out to Localgov Customer Service. Localgov representatives will be working individually with Erie County lodging properties to assist you with signing into your new account and providing comprehensive training on the new platform's features. Localgov will be providing all customer service going forward with such questions related to the software, problems logging in or filling in the tax forms.

Forms Available on Localgov:

As an Erie County short-term vacation rental and hotel business owner, you can continue to submit the following forms on Localgov:

- Transient Occupancy Registration-changes or additions to current, or new properties
- City of Sandusky (55) - City and County Lodging Tax Return
- Margareta Township (33) - City and County Lodging Tax Return
- City of Huron (42) - City and County Lodging Tax Return
- City of Vermilion (99) - City Lodging Tax Return Located in Lorain County
- City of Vermilion (18) - City and County Lodging Tax Return
- Kelleys Island (54) - City and County Lodging Tax
- Erie County Lodging Tax Return – General (all other districts)

Our Commitment: Our primary goal is to make this migration as seamless and user-friendly as possible for all Erie County short-term vacation rental and hotel business owners. We believe you will find the modern improvements and enhanced user experience on Localgov's new platform a significant upgrade, simplifying your lodging tax filing and registration process with Erie County.

Thank you for your cooperation, and we look forward to introducing you to the upgraded system. If you have any questions about the upcoming migration, please call Localgov Customer Service at (877) 842-3037 or email service@localgov.org or contact Erie County Auditor's office lodgingtax@eriecounty.oh.gov or at (419) 627-7743.

Sincerely,

Richard H. Jeffrey
Erie County Auditor