

**ERIE COUNTY BUDGET COMMISSION
MEETING MINUTES**

DATE: June 24, 2026

	Present:	Alternate Name:
Richard Jeffrey, Erie County Auditor	<u>X</u>	<u></u>
Kevin Baxter, Erie County Prosecutor	<u></u>	<u>Jason Hinnners</u>
Caleb Stidham, Erie County Treasurer	<u>X</u>	<u></u>
Janice Baum, Fiscal Officer	<u>X</u>	<u></u>

Others: Brenda Hurst, Chief Fiscal Officer, E.C. Auditor's Office, James Tolbert and Sharon MacNichol, Milan-Berlin Library and Chad Angney, City of Vermilion

Mr. Jeffrey called the meeting to order at 1:31 PM.

On motion of Mr. Stidham and seconded by Mr. Hinnners, to approve the minutes of the May 27, 2026 meeting.

	AYE	NAY
Richard Jeffrey	<u>X</u>	<u></u>
Jason Hinnners	<u>X</u>	<u></u>
Caleb Stidham	<u>X</u>	<u></u>

Approval/Address Certificates

Amended 2026 Year

For Entities: Milan Village, Kelleys Island School, Castalia Village, Florence Township, Edison Local School District

On motion of Mr. Stidham and seconded by Mr. Hinnners, to approve 2026 amended certificates.

	AYE	NAY
Richard Jeffrey	<u>X</u>	<u></u>
Jason Hinnners	<u>X</u>	<u></u>
Caleb Stidham	<u>X</u>	<u></u>

Discussion

The next regular meeting for July will be 7/22 at 1:30pm. Discussion continued regarding the scheduling of meetings with the local jurisdictions (excluding schools) to go over their 2027 tax budgets. Auditor's Office staff will reach out to see the room availability for the beginning of August. The preferred meeting times/days would be for full days for one whole week.

Once the room availability is established/dates agreed upon, the entities will be emailed to schedule a 20-30 minute session.

Mr. Jeffrey and Mr. Stidham discussed the public comment portion of the meeting. Mr. Hinnners will draft a policy to formally address the public comment portion and time allowed. It was decided to leave the public comments for the end of the meetings.

Audience Questions/Discussion

Ms. Sharon MacNichol inquired what an "amended certificate" and the actual role of Budget Commission. Mr. Jeffrey and Mr. Stidhman explained that the political subdivision's Certificate of Estimated Resources certifies the amount of money that entity expects to receive. These amounts can be raised or lowered during the fiscal year, which generates an "amended certificate." The Budget Commission's role is to make sure the subdivision's available resources is in balance with what is needed and the carryover is at an appropriate level.

Mr. Tolbert wanted clarification on "needs versus wants" and who defines that. Mr. Jeffrey reiterated that the Budget Commission does not decide what is a need or want, but if it is appropriate and if money is available and the carryover is appropriate. Mr. Tolbert invited the members to their board meetings.

Mr. Angney expressed his appreciation for the feedback and discussions that he has had with the Budget Commission over the years and has always thought the Budget Commission has been reasonable.

On motion of Mr. Jeffrey and seconded by Mr. Stidham, the meeting was adjourned at 2:13 PM .

	AYE	NAY
Richard Jeffrey	X	
Kevin Baxter	X	
Caleb Stidham	X	