

ERIE COUNTY, OHIO
Transient Occupancy Registration
ERIE COUNTY AUDITOR
Richard H. Jeffrey
247 Columbus Avenue #210
Sandusky, OH 44870
www.erie.iviewauditor.com

419-627-7743 OR 419-627-7746

The following information is necessary for the purpose of maintaining the Erie County Hotel Lodging Excise Tax.

Please complete 1 registration form per location and return to:
Erie County Auditor, Attn: Heather at 247 Columbus Ave. #210 Sandusky, OH 44870 (mail) OR
Hwalters@eriecounty.oh.gov (e-mail)

(Please type or print)

1. **Name of Rental or Business:** _____
(Use name of establishment)

2. **Address of Rental or Business Location:** _____

Number & Street *City* *Zip Code*

3. **Legal Name - Owner/Operator:** _____
(Use legal name of business: corporation, partnership OR Owner of Rental)

4. **Address of Owner/Operator:** _____
(If different from above) *Number & Street* *City* *Zip Code*

5. **Preferred Address for Correspondence** (Circle one) **Line 2** **OR** **Line 4**

6. **Location of Rental or Business:** _____
(List actual city, village, or township)

7. **List current vendor license number for this business** _____
(If applicable)

8. **Indicate how this business is owned:** (Circle one below)
Sole Proprietor **Partnership** **Corporation** **LLC**

9. **Please specify taxpayer ID for this establishment:** (SSN or EIN) _____

10. **Total number of rooms available for rent:** _____

11. **Preferred Telephone Number for contact:** _____

E-mail for contact: _____

12. **Signature of Owner/Operator:** _____

FOR AUDITOR'S USE ONLY

ACCOUNT NUMBER: _____ **DATE:** _____